Keeping Up with the *OFA*

Services and Resources to Support Your Federal Grant Work

General Housekeeping

- **Welcome**
- Training will be recorded and will be stopped during Q&A
- Today's training video and the resources shared will be posted to our website
- Please mute your microphone when not speaking
- If you have a question, drop it in the chat
- Close Captioning is available, please click the CC button at the bottom of your screen

Meet your Trainers

Kristen Stout, MPA

Director

Mayita Sanchez, MPA

Executive Grant Analyst

The Nevada Governor's Office of Federal Assistance
Keeping Up with the OFA

OFA TODAY

About Us

Nevada Grant Matching Program

Legislative News

Single Point of Contact

USDR Nevada Federal Grant Identification Tool

Notice of Funding Opportunities

IIJA HUB: The Nevada Way

Upcoming Trainings

Our Services

About Us

The Governor's Office of Federal Assistance, or OFA, was created with the passage of Assembly Bill 445 of the 81st Legislative Session
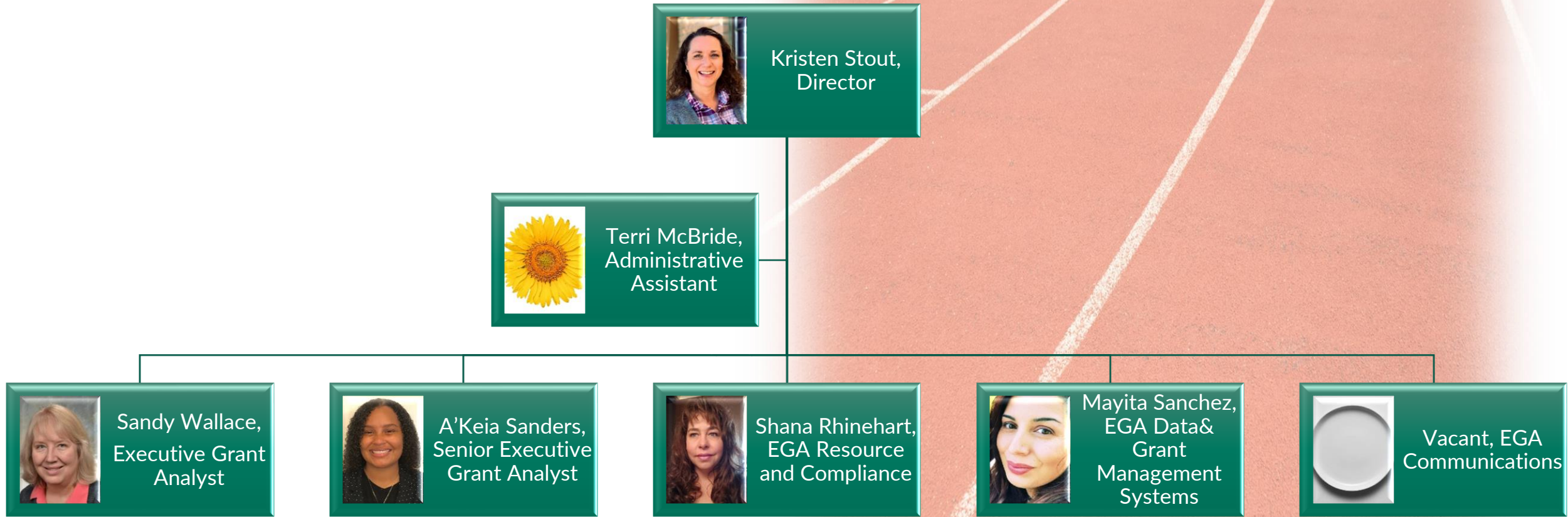
Vision

The Governor's Office of Federal Assistance supports our stakeholders in obtaining, increasing, and maximizing federal assistance.

Mission

The Governor's Office of Federal Assistance reduces barriers by providing inclusive, collaborative, comprehensive, and centralized support in obtaining federal dollars for Nevada.

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OFA Organization

Locations

Nevada State Library and Archives

100 N. Stewart Street

Carson City, NV 89701

Grant Sawyer Building

555 E. Washington Avenue

Las Vegas, NV 89101

Nevada Grant Matching Program

- Available for stakeholders for matching/cost sharing funding when applying for a *new* federal grant

- Applicants must:
  - Be a State Agency, local government, tribal government, or nonprofit organization
  - Attempt to secure match through their own budget or in-kind resources
  - Exhaust all potential match first

- Not to be used as an emergency match

- More at
  ofa.nv.gov/GMFP/grant_matching_funding_program

Grant Matching Program Synopsis
(SFY24)

GENERAL INFORMATION

Document Type:	Notice of Funding Opportunity Synopsis
Funding Opportunity Title:	Grant Matching Program (GMP)
Opportunity Category:	Discretionary
Funding Instrument Type:	Grant Award Agreement
Matching Requirement:	Up to 50% of required match necessary to receive federal funding awards.
Total Program Funding:	$1,000,000.00 annually, subject to the availability of funds

Nevada Grant Matching Program Overview

❑ The Grant Matching Program's goal is to increase federal funding to the State of Nevada

❑ The program awards cash grants on a first-come, first-serve basis **to satisfy up to 50% of the required match** necessary to receive federal funding awards

❑ GMP is for required match only. It is not available for subawards or passed-through funds and is provided for the Recipient of the federal opportunity

❑ Applicants applying between March and June of any given year should contact grants@ofa.nv.gov to learn more about the upcoming deadlines due to the Nevada State Fiscal year and Biennial fiscal process

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Nevada Grant Matching Program Overview

❑ <u>Preference Is Given to Applicants for Federal Grants that Prioritize</u>:

  ❑ Adding services to constituents

  ❑ Align with the documented priorities of the state agency, local agency, tribal government or nonprofit organization

  ❑ Address the needs of underserved or frontier communities

  ❑ Help state agencies, local agencies, tribal governments, and nonprofit organizations build capacity for future grant opportunities

  ❑ Enable a state agency, local agency, tribal government, or nonprofit organization to sustain the grant within its next budget cycle.

❑ Learn more at: https://ofa.nv.gov/GMFP/Grant_Matching_Fund_Program/

❑ Questions? Email us at: grants@ofa.nv.gov

LEGISLATIVE UPDATES

Senate Bill 431 Has Increased Work Program Thresholds
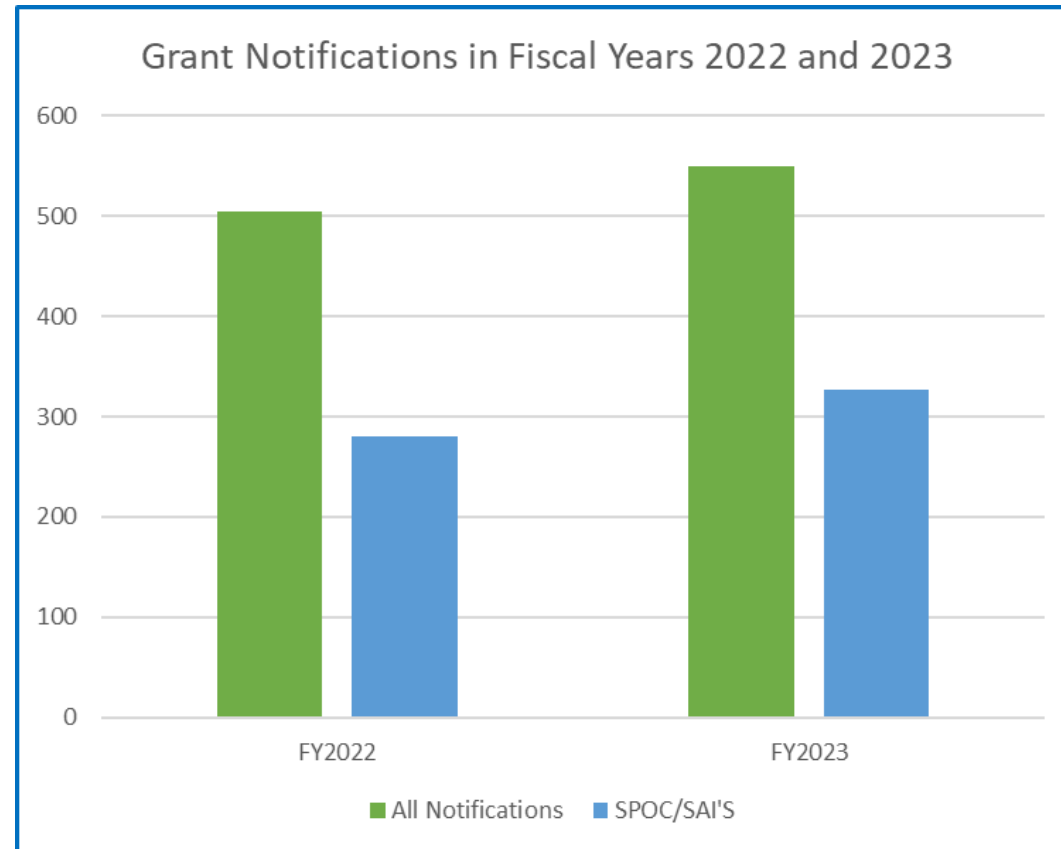
Went into effect July 1, 2023

Work Program (WP) Thresholds Increase for Interim Finance Committee (IFC)

Changes Include:

- Revision of WPs over $75,000 will need IFC consideration, past threshold is over $30,000

- Revisions of FY WPs (done annually) that increase or decrease allotments by 20% *or* $350,000, whichever is less, past threshold is 10% or $75,000, whichever is less

- Receipt of gifts or grants (governmental or non-governmental) under $200,000 are *not* subject to IFC review, past thresholds are under $20,000 for gift or non-governmental and below $150,000 for governmental grants

REPORTING WINS

Grant Notifications in Fiscal Years 2022 and 2023

SINGLE POINT OF CONTACT, INTERGOVERNMENTAL REVIEW

- FEDERAL EXECUTIVE ORDER (E.O) 12372

- Also referred to as the Intergovernmental Review

- Purpose is to coordinate in-state grant applications

- & fosters intergovernmental partnerships

- The Grant Application and Submission information (SF-424) will inform the applicant that an Intergovernmental Review is Required, and the SPOC must be notified to comply with the State's process under EO 12372

- Submit through the OFA online automated form

OMB Number: 4040-0004
Expiration Date: 03/31/2012

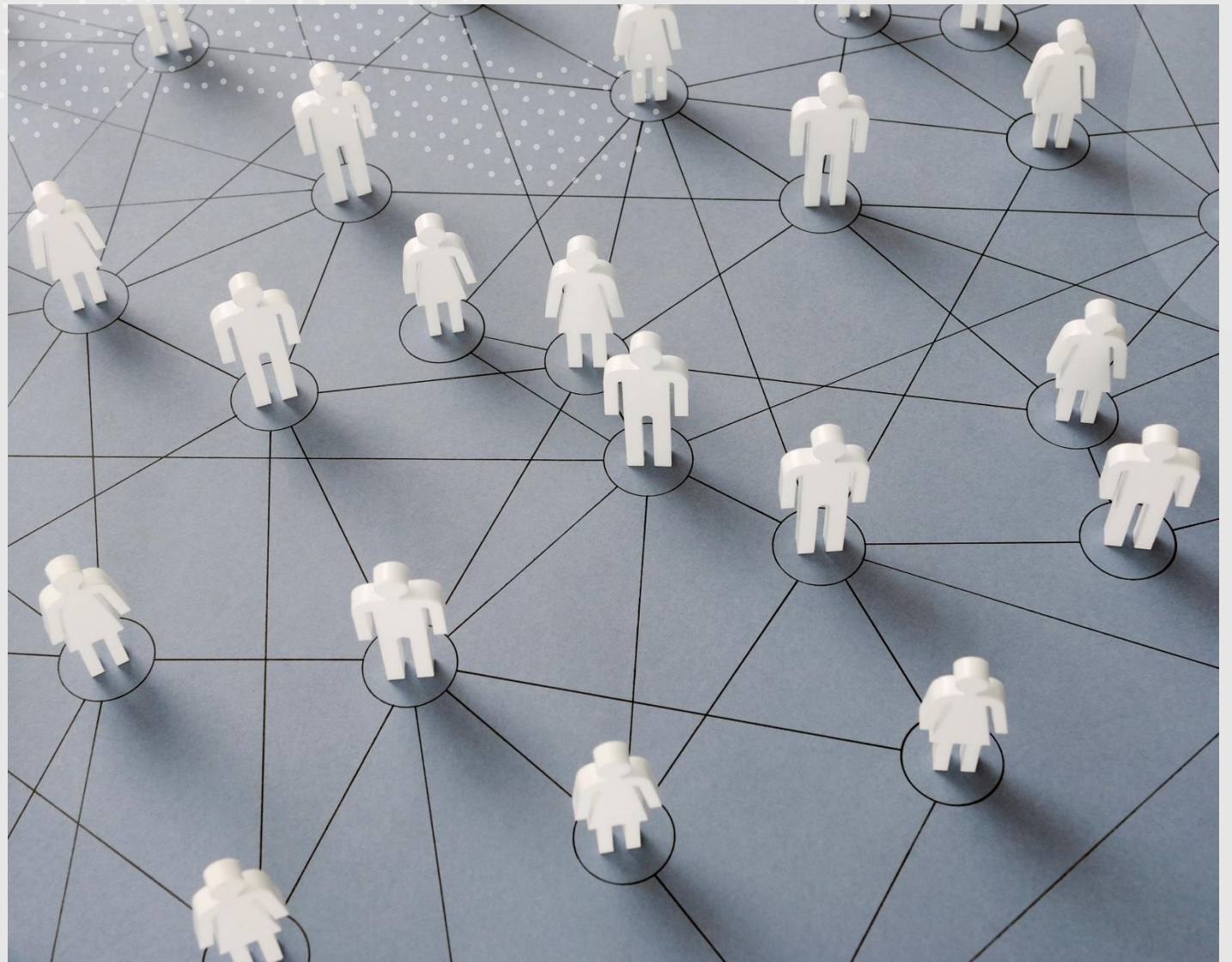|	parentheses.
19.	**Is Application Subject to Review by State Under Executive Order 12372 Process?** Applicants should contact the State Single Point of Contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the State intergovernmental review process. Select the appropriate box. If "a." is selected, enter the date the application was submitted to the State
20.	**Is the Applicant Delinquent on any Federal Debt?** (Required) Select the appropriate box. This question applies to the applicant organization, not the person who signs as the authorized representative. Categories of debt include

STATE AGENCY NOTIFICATION REQUIREMENTS TO OFA

- Nevada Revised Statute (NRS) 223.480

- State Administrative Manual (SAM) 3000

- Required reporting to the Office of Federal Assistance done through the online Federal Assistance Notification Form

- STATE AGENCIES ARE REQUIRED TO SUBMIT THEIR NOTICE OF APPLICATION, ANY CHANGES TO AN EXISTING GRANT AWARD, AS WELL AS NOTIFICATION OF CLOSE OUT AND IF FUNDS WILL OR HAVE BEEN UNEXPENDED AT THE END OF GRANT PERIOD OF PERFORMANCE

- Submit via the Federal Assistance Notification Form on our website

CENTRALIZE, NETWORK & COLLABORATE

FIRST IN THE NATION
From Individual to Community

Bring Federal Grant Opportunities into your Organization

- Search and Notification Capabilities
- Ability to Collaborate
- Narrow down to Relevant Grants
- Increase Cooperation between your different grant-seeking teams

Fast Federal Grant Discovery

- Saved keyword searches
- Daily email notifications with relevant grants from your saved keywords
- Sort and filtering capabilities

Empower Regional Collaboration

- Identify potential joint applications
- Track the federal grants being viewed, saved, and bookmarked by your various users
- Assign opportunities to other teams or indicate your support

Helps Us stay Organized

- Bookmark relevant grants
- Highlight grants with pending close dates
- Export relevant grants to CSV to share

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REQUEST ACCESS

[USDR | Grants (usdigitalresponse.org)](usdigitalresponse.org)

Submit a Request for Access at https://ofa.nv.gov/grantdiscovery
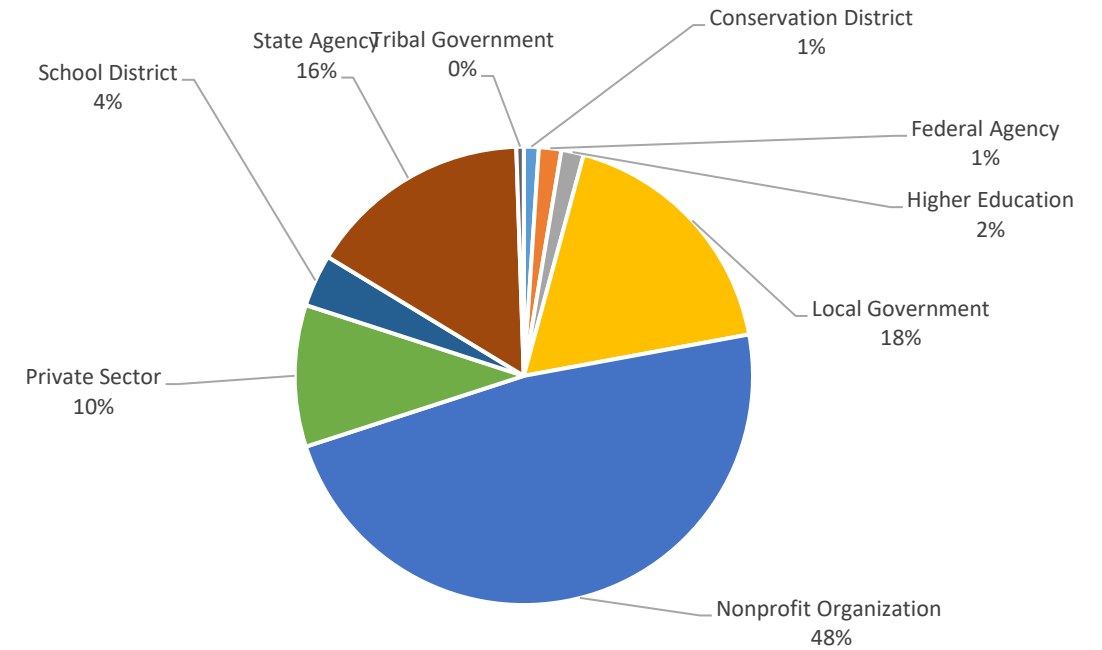
EXISTING USERS: [Please Tell Us About Your Experience](#)

A Diverse Audience

- Nonprofits
- Higher Education
- Local Government
- Federal Agencies
- School District
- State Agencies
- Private Sector
- Tribal Government

Pie chart:
- School District 4%
- State Agency 16%
- Tribal Government 0%
- Conservation District 1%
- Federal Agency 1%
- Higher Education 2%
- Local Government 18%
- Nonprofit Organization 48%
- Private Sector 10%

HOW TO LEVERAGE

Eligibility Codes

- Mirrors what is within grants.gov
- Filters the grant opportunities you will see
- Saved, only needs to be set up once
- Can be Edited

Keywords

- Grants Tab will filter by your preset keywords that you have set
- The more keywords you have, you may see more, *or less* opportunities
- If *no* keywords are set, you will see *all grants*

Grants Tab

- Shows grants because of your filters
- Syncs with grants.gov daily

Grant Detail

- Pulled directly from grants.gov
- Provides a direct link to the notice of funding opportunity on grants.gov

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FUNDING OPPORTUNITIES

✓ Powered by the Notice of Funding Opportunity Form (NOFO)

✓ Federal, State & Foundational Grants Listed

✓ Sort by
  ✓ Project Type
  ✓ Close Date
  ✓ Administering Agency
  ✓ Eligibility

✓ Over 500 Opportunities Listed

✓ Subscribe to Weekly Updates

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IIJA HUB: The Nevada Way

OFA offers a centralized hub, in coordination with the Nevada Governor's Office to provide

support to Nevada's stakeholders as they research and apply for these federal funds

- The IIJA Hub: The Nevada Way webpage provides a focused, centralized location for users to support their efforts in learning about and applying for IIJA federal grant opportunities.
- Current discretionary funding opportunities.
- Announced and awarded federal dollars to the State.
- Infrastructure resources.
- Notification Form for stakeholders to submit their requests for support as well as provide notification on their projects or ideas.
- Grant application support:
  - Grant application review
  - Grant writing guidance, coaching, and mentoring

https://ofa.nv.gov/infrastructure/home/

Monthly Trainings

Posted and Available Online

- Grants 101

- Federal Grant Matching and the Nevada Grant Matching Program

- Federal Grant Discovery

- Navigating Nevada State Processes & Federal Grants

- Taking a Look at the NV Grant Manual: A Valuable Resource at your Fingertips

- Introduction to Grant Writing: Developing your Common Grant Application

- Grant Writing: Developing a Scope of Work & Budget, the Backbone of your Grant Application

Upcoming

- Success as a Pass-through-Entity: *Support to ensure success as a PTE*

SIGN UP for Future Trainings

Governor's Office of Federal Assistance
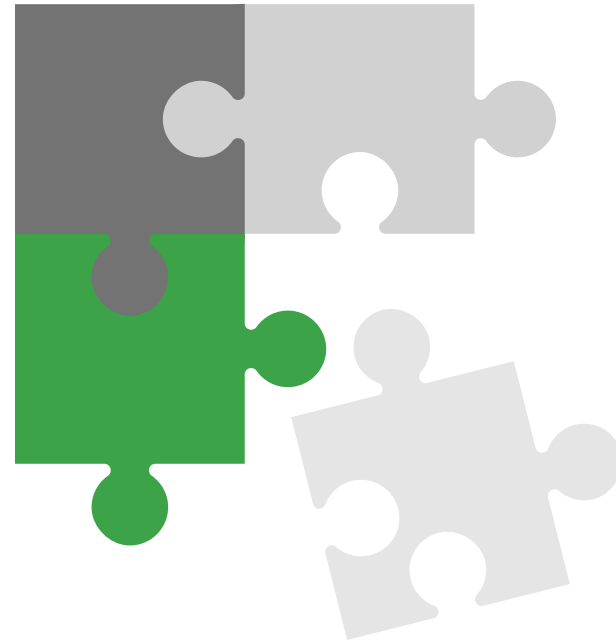
Resources & Services

- Free Technical Assistance

- Grant Resources

- Sign up for the OFA Newsletter so you don't miss anything!

- Contact Us At: Grants@ofa.nv.gov

- Website: https://ofa.nv.gov/

Technical Assistance

- Project Management
- Reviews of Funding Opportunities & Grant Applications
- Grant Writing Assistance and Support
- Skill Building
- Problem Solving

- You are the Subject Matter Expert –

Grant Resources

✓ Found at [ofa.nv.gov](ofa.nv.gov)

✓ Grant Development Resources

✓ Commonly Referenced Grant Sites

✓ Examples on Match

✓ The Grant Writing Information Packet

✓ A Common Grant Application

✓ Templates

✓ Form Examples

✓ Data Resources

✓ Glossary of Terms

✓ Collection of Existing Needs Assessments

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SUMMARY SHEET FORM

Legal Name of Organization:

DBA (if applicable):

Mailing Address (and Physical Address if it is different and not confidential):

Phone: Fax: EIN:

Website:

Organization Email Address:

Name of CEO or Executive Director:

Phone: Email:

Application Contact & Title (if *not* the CEO or Executive Director):

Common Grant Application

- Provides a checklist to ensure a completed grant proposal is created

- Remember
  - Check specific guidelines and requirements
  - Comply with all unique grant application requirements
  - Remember formatting requirements
  - Build in Time
  - Reach out when in Doubt

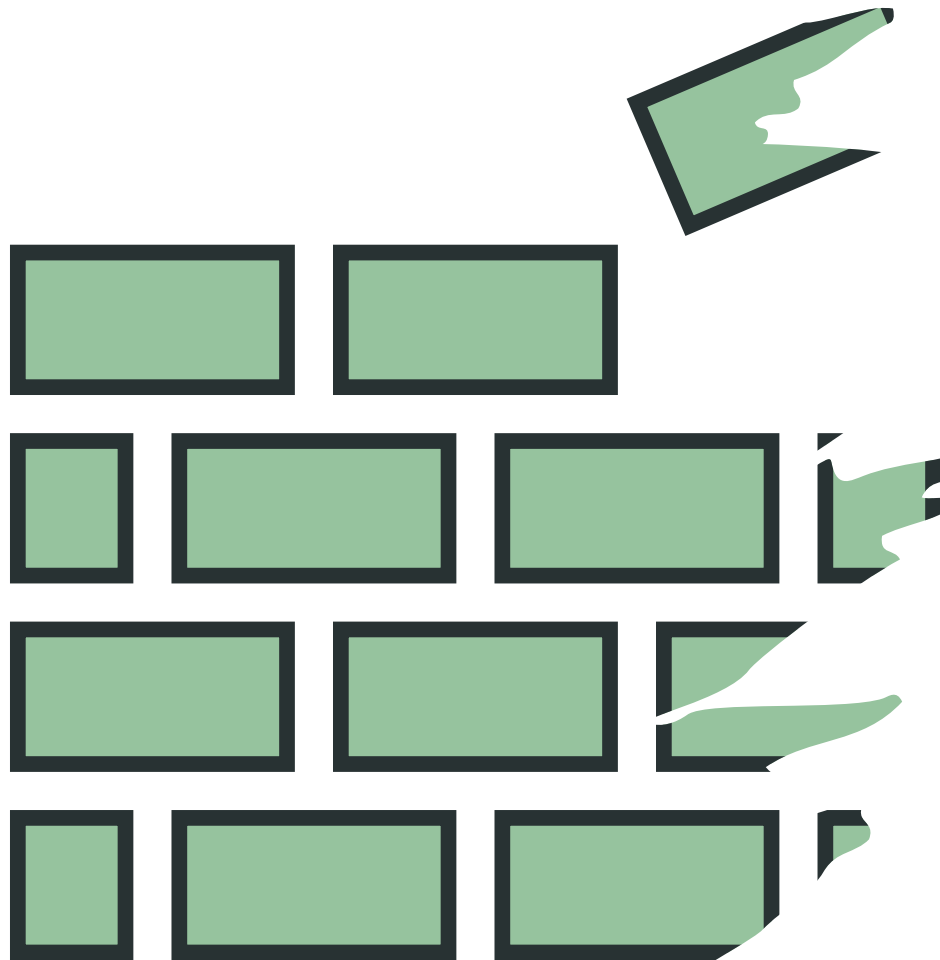| Indicators	Score Criteria											Score
	0	1	2	3	4	5	6	7	8	9	10	
1 Previous relationship or connection with the funder?	No previous relationship				Existing relationship with funder, unknown level of support				Existing and positive relationship with funder with some level of support			
2 Support, is there support by stakeholders and/or the governing body for the grant program, internal processes, and coordination timing?	Limited support				Varying support identified with partial documentation				Support identified with documented support from stakeholders (i.e. letters of support, resolutions, meeting minutes, etc.)			
3 Does the opportunity fit your organizations current mission and priorities?	No alignment, low priority, and impact				Moderate alignment, related to priority and moderate impact				High alignment, high priority, and impact			
4 Does this opportunity fit your need? (Clearly documented community or internal need)	Anecdotal, qualitative information				Some documented data				Multiple qualitative and quantitative data			

Grant Fit Check!

- Does it fit the current priorities, needs, mission, vision, goals?

- Existing relationships you can capitalize on?

- Previous relationship or connection with the funder?

- Is the grant application deadline feasible for your organization?

- Are the grant related activities manageable?

- Is the project ready to go?

The
Nevada Grant Manual

✓ Updated 2023

✓ Provides guidance related to federal grant processes and directs readers to reliable and authoritative sources of information

✓ Not all inclusive

✓ Includes:
- Easy to understand tables
- Visuals

✓ Information on:
- Regulations
- Audits
- Grant Lifecycle
- Monitoring

Newsletter and Weekly Emails

- 700+ Subscribers

- Segments
  - Writers
  - Nonprofits
  - Local Government
  - State Agencies
  - Newbies to Experts

  Average Open Rate: 41.1%

- Customized

- Topics, resources & grant opportunities for
  - State Government
  - City, County, Tribal Government
  - Nonprofit Partners

  Average Click Rate: 9.2%

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Nevada Advisory Council on Federal Assistance, *NACFA*

The Nevada Advisory Council on Federal Assistance (NACFA) was created by the 2015 Nevada State Legislature for the purpose of advising and assisting state and local agencies with respect to obtaining and maximizing federal assistance that may be available from any agency or organization

Members of the public and the grants community are encouraged to [attend meetings](#) and to provide public comment

Contact Information

Email: Grants@ofa.nv.gov

Office: 775.684.0156

Website: https://ofa.nv.gov

Northern Office: 100 N. Stewart Street, Ste. 200

                     Carson City, NV 89701

Southern Office: 555 E. Washington Avenue, Ste. 5300

                     Las Vegas, NV 89101

Time for Questions

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Contact Information

Email: Grants@ofa.nv.gov
Website: https://ofa.nv.gov

Survey Link   Post-Event Survey